

Vacancy Notice No: MRIDC / Vacancy Notice – 43 / 2019

NAME OF THE POST	: DIRECTOR (BUSINESS DEVELOPMENT & FINANCE)
NUMBER OF POSTS	: ONE (01)
PLACE OF POSTING	: Mumbai
SCALE OF THE POST	: Rs.1,80,000 - 3,40,000 (IDA Scale) with Perks and other allowances as per MRIDC rules.
NATURE OF THE POST	: On contract for a period of 3 years / extendable up to 5 years

1. JOB DESCRIPTION AND RESPONSIBILITIES

- i. The candidate of the above post shall be member of the Board of Directors of MRIDC and will report to the Managing Director of the company and will be responsible for evolving and formulating policies relating to finance and accounts as well as implementation thereof towards the fulfilment of goals and objectives of organization.
- ii. The Candidate shall be responsible for overall financial and accounting management of corporation, Budgeting, taxation, strategic financial, finalization of Company Accounts, Compliances as per Accounting Standards including GAAP, and developments related to International Financial Reporting Standards (IFRS), Investment planning, management accounting conformity with commercial and Government Accounting principles as well as resource mobilization and deployment, fund raising, Internal Audit, Revenue Management, dealing with C & AG reports etc. Working Capital Management, Financial Planning and Analysis.
- iii. He / she will liaise with the concerned agencies for disbursement of the money obtained for implementation of the project, obtaining / sanctioning reimbursement of funds against expenditure incurred.
- iv. He / she will coordinate with State / Central Government, Ministry of Railways and other National and International Financial Institutions and will optimize deployment while ensuring adequacy of financial resources during the implementation of the Project.

2. ELIGIBILITY

a) Essential Qualification:

- (i) The candidate should be a Chartered Accountant or Cost Accountant or Master in Business Administration (MBA) / Post Graduate Diploma / Programme in Management (PDGM / PGP), recognised by UGC / AICTE, with Finance as an effective subject.
- (ii) Minimum Eighteen (18) years post degree experience in IDA scale in PSUs of Central / State Government.

b) Experience:

- i) Should have experience in design, development and implementation of financial and accounting policies, procedures and systems, financial appraisals of large infrastructure project to banks and financial institutions, experience on working projects funded by banks / bilateral / multilateral funding agencies like WB / ADB / JICA etc.
- ii) Should have experience of resource mobilization, project financing, budget, financial control, cash flow project evaluation, taxation, fund management, finalization of accounts, Internal audits, preparation of budget, Direct and Indirect Taxes, Financial vetting of proposals, coordination with Statutory / Govt. Auditors and monitoring of receivables in projects of repute.
- iii) Should have experience of dealing with international funding agencies, national / international contract management including domestic / global tenders.

c) Pay scale / turn over:

- (i) The candidate should be working in IDA E-8 Grade of Rs.1,20,000 – 2,80,000 or having 03 years' experience in E-7 Grade of Rs. 1,00,000 – 2,60,000 with minimum 18 years of total experience.

Private Sector Executives must fulfil the criterias listed below: -

- (i) Should be having minimum working experience of 18 years.
- (ii) Should be drawing minimum gross salary (CTC) of Rs. 30 lakhs.
- (iii) Should be working in reputed companies at senior management level
(Preference will be given to the candidates from infrastructure companies)

d) Age Limit:

Below 55 years as on closing date.

Note : Eligibility criteria and age limit criteria is relax-able in case of deserving candidates with very sound background as per the discretion of Selection Committee.

3. DURATION OF APPOINTMENT

The incumbent of the above post shall be member of the Board of Directors of MRIDC and will report to the Managing Director of the company. The appointment to this post will be on contract basis presently for the period of 03 years. (However, the tenure of the post is likely to be extended further).

4. SUBMISSION OF APPLICATIONS

- i The candidates should send their application furnishing comprehensive Bio-data including name, date of birth, address for communication, details of qualifications and experience covering organization, position held and pay scale, areas of responsibility and emoluments drawn etc. along with two copies of passport size photographs.
- ii The applications should accompany, inter-alia, a write up on the significant contributions made by the candidates during their present and past assignments and their suitability for the post as per the eligibility requirements and additional information shall be submitted separately.
- iii Applications in a sealed envelope super scribed as "**Application for the post of Director (Business Development and Finance), Vacancy Notice No. 43/2019.**" The Application should be addressed to Manager (HR), Maharashtra Rail Infrastructure Development Corporation Limited, 2nd floor, Hoechst House, Nariman Point, Mumbai 400021.
- iv In addition to this, applicant may also email the scanned copy of the application to hr@maharail.com
- v Aspiring candidates may please note that MRIDC reserves the right to alter any of the advertised conditions depending upon the circumstances and the candidates are bound by the same.
- vi Last date of Application reaching the addressee either by post or by hand is the closing date. Applications received late or incomplete will not be entertained.

The Maharashtra Rail Infrastructure Development Corporation Limited reserves the right to shortlist candidates for interview. The candidates shortlisted for the interview will be advised through email (as mentioned by candidate in Application proforma). No correspondence in this connection shall be entertained."

CLOSING DATE : 02/08/2019



Rajesh Kumar Jaiswal

Managing Director

Maharashtra Rail Infrastructure Development Corporation Ltd.